



Newmarket
SOCCER CLUB

**House
League
Policies &
Procedures**

Updated January 2008

**By Order of the NSC President
and the Board of Directors**

Section 11: House League

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PRACTICE FIELD ASSIGNMENTS – HOUSE LEAGUE

POLICY NO.: 11.1

JUNE 2005

Practice fields shall be assigned based on availability by the club.

PROCEDURE:

If 2 teams are assigned to a practice field, then the first team shall have preference to location on the field.

If more than 2 teams are assigned to a practice field, then they shall divide the field equally with each team getting an equal opportunity to use the nets.

GAME FIELD ASSIGNMENTS – HOUSE LEAGUE

POLICY NO.: 11.2

JUNE 2005

Where an error occurs and two games are assigned to the same field, the following shall apply:

1. Rep. League games with out of town teams attending shall have first priority, since both the town and club are being showcased.

Should two (2) Rep games with out of town players be assigned in error to the same field, the highest ranking team shall play (i.e. OYSL, Regional Premier, etc.). All teams shall notify the office of the conflict and the cancelled game shall be given first priority for rescheduling.

2. House League games shall have priority over Exhibition games (including Rep) and practices.
3. Exhibition games shall only have priority over Practices if one of the attending teams is from out of town, otherwise the available space shall be divided equally with all concerned acting reasonably.
4. Where multiple teams are assigned to the same field for practices, teams shall divide the available space equally and acting reasonably.

LEAGUES – HOUSE LEAGUE

POLICY NO.: 11.3

JUNE 2005

The Club will offer leagues in individual age groups whenever possible. It reserves the right to combine age groups at its sole discretion if it deems necessary to do so.

TEAMS – HOUSE LEAGUE

POLICY NO.: 11.4

NOVEMBER 2007

Teams shall be populated from the Club’s computer based on the Club’s registration player list for the Micro Division. The older Divisions U-7 – U-18 shall be populated from a Draft Pick.

REQUESTS – HOUSE LEAGUE

POLICY NO.: 11.5

NOVEMBER 2007

Head Coaches and Sponsor’s will be authorized to have only one “link” (request) to another player.

Requests will not be honoured from the U07 to U18 divisions except in true hardship cases. Only the U04 to U06, and the Senior divisions will be allowed requests. The Club and Director of that division will do their best to honour the request where and when they can.

PROCEDURE:

Anyone from the U07 to U18 divisions having special requests must submit the request to the Fair Play Committee in form of a letter or email. The Committee will review the request and submit their decision to the appropriate Director to deliver their decisions. All decisions by the committee are final.

CHANGING TEAMS – HOUSE LEAGUE

POLICY NO.: 11.6

JUNE 2005

Upon the start of the season, players cannot change teams without the permission of the Fair Play Committee.

PROCEDURE:

A player will change teams only on the following conditions:

- a) A Director will move a player from one team to another for balancing purposes.
- b) There is a personality conflict with the coach of the team.
- c) At the request of the parent(s)/legal guardian of the child, in writing and approval of the Fair Play Committee.

REGISTRATION – HOUSE LEAGUE

POLICY NO.: 11.7

NOVEMBER 2007

Every player from U6 – U18, shall be assigned a rating within the Club's database.

PROCEDURE:

Ratings are not intended to be discussed with players or parents, but are only used to allow the computer to balance skill levels while populating teams.

It is very important that coaches make an effort to properly evaluate their players so that the following year teams are as balanced as possible.

Coaches or their Designate will be required to attend a Coaches rating meeting to evaluate players.

TEAM BALANCING – HOUSE LEAGUE

POLICY NO.: 11.8

JUNE 2005

If it is so noted that one or more teams are dominating play within their division, the Director of that division, with the knowledge of the Board of Directors (or should the Director or Convenor be in a conflict situation, with the approval of the Board of Directors) has the right to balance teams.

PROCEDURE:

The teams shall be balanced by the fourth (4th) game of the season. The team shall be notified of the player movement and the player must report to the new team for his/her next scheduled game.

EQUIPMENT – HOUSE LEAGUE

POLICY NO.: 11.9

JUNE 2005

The Club shall provide each Outdoor player with a proper uniform.

PROCEDURE:

Proper uniform shall consist of a team jersey, shorts and matching socks. The coach of the team shall contact the player and make the necessary arrangements to have the uniform delivered before the first game of the season. The coach will make every effort to ensure that the player has the correct size of uniform.

EQUIPMENT – HOUSE LEAGUE

REFERENCE: OSA LAWS OF THE GAME – LAW 4

POLICY NO.: 11.9.1

JUNE 2005

It is the responsibility of the coach to ensure that players wear the complete uniform and that it conforms to the requirements of Law 4 in the Laws of the game.

It is required that players wear the complete uniform plus shin guards that provide a reasonable degree of protection and suitable footwear.

PROCEDURE:

Soccer shoes with rubber or plastic cleats are highly recommended for Outdoor play.

EQUIPMENT – HOUSE LEAGUE

REFERENCE: OSA Suggested Mini Soccer Playing Rules – Rule 4.0

POLICY NO.: 11.9.2

JUNE 2005

Players shall not wear anything which endangers themselves or other players. Basic compulsory equipment shall consist of shorts, socks, shinguards, footwear, and a numbered shirt. Goalkeepers must wear colours which are distinguishable from all outfield players and the referee.

A player who is asked to leave the field of play because of defective or dangerous equipment may not re-enter the field of play until the referee is satisfied that the equipment is permissible.

PROCEDURE:

This equipment will include metal cleats, jewelry of any kind, eyewear (unless they are secured by an eyewear cord).

PARENT RESPONSIBILITY – HOUSE LEAGUE

REFERENCE: Parent & Coaches Orientation Manual

POLICY NO.: 11.10

JUNE 2005

Parents (or their designate) must accompany and stay at the field of play, during practices and games, with the child.

PROCEDURE:

Should the coach notice an unattended child, he/she will attempt to get another parent to remain with him/her until the child is picked up. He/she will report the occurrence to the club office immediately.

In the event that all other parents have already left the field, he/she should remain with the child until pick up and should immediately report the occurrence to the office.

Should a parent fail to assure that a designate parent is available for all games and practices and a child is continuously left unattended, the parent shall face disciplinary action which could include player suspension and the possible removal of the player from the league.

TRANSPORTATION OF PLAYERS – HOUSE LEAGUE

REFERENCE: Parent & Coaches Orientation Manual

POLICY NO.: 11.11

JUNE 2005

A coach shall not transport or remain alone with any of his/her players; with the exception of their own child(ren).

PROCEDURE:

If a child is left unattended at the end of the schedule game, the coach, with another parent or the assistant coach will remain with the child until the parent returns. The coach is obligated to report any such incident (if it persists).

The coach will, under no circumstances, transport another player other than his/her own child.

PRIVACY – HOUSE LEAGUE

POLICY NO.: 11.12

JUNE 2005

A coach shall not allow identifying names to appear on his/her player's uniforms or equipment as per OSA rules.

COACHES LIABILITY & DUTIES – HOUSE LEAGUE

REFERENCE: Parent & Coaches Orientation Manual

POLICY NO.: 11.13

JUNE 2005

It is the responsibility of the coach to make his/her self fully aware of and uphold the Rules, Policies and Procedures of the Club and report any exceptions.

COACHES LIABILITY & DUTIES - CALL UPS

POLICY NO.: 11.13.1

NOVEMBER 2007

A coach is permitted to “call up” from the house league division immediately below it to a maximum of three (3) substitute players from the same team, in order to bring the calling up coach's team roster to a maximum of:

- Nine (9) players for seven (7) per side soccer.
- Eleven (11) players for nine (9) per side soccer.
- Thirteen (13) players for eleven (11) per side soccer.

All substitute players shall be clearly marked on the game sheet.

NO SUBSTITUTE PLAYERS MAY BE USED IN TOURNAMENT OR CUP PLAY.

Substitutes **MAY NOT** be players from any competitive (Rep) teams.

Substitute players may only be called upon only if they do not have a league game scheduled for the same date.

COACHES LIABILITY & DUTIES - CALL UPS Cont'd.

POLICY NO.: 11.13.1

NOVEMBER 2007

PROCEDURE:

Substitute players shall be identified on game sheets by circling the player's name. Only players present are to be listed on game sheet.

COACHES LIABILITY & DUTIES - ILLEGAL SUBSTITUTE PLAYERS

POLICY NO.: 11.13.2

JUNE 2005

Any team using substitute players illegally or exceeding the maximum number of players allowed for their age group, shall forfeit the game and the coach shall be suspended for one game.

PROCEDURE:

The offending party will be notified in writing of their suspension. Should the offending party wish to appeal the decision, they shall be required to attend the next scheduled discipline meeting. They may participate in regular soccer activity until such a meeting is held and a decision as to any disciplinary actions has been rendered.

COACHES LIABILITY & DUTIES - TEAM, STAFF & PLAYERS

POLICY NO.: 11.13.3

JUNE 2005

A coach is responsible for the team under his/her care including his/her staff, parents and supporters and must fulfill his/her team responsibilities.

COACHES LIABILITY & DUTIES – FIELDING PLAYERS

POLICY NO.: 11.13.4

JUNE 2005

It is the coach's responsibility to put a team on the field that plays within the rules, where the players have fun and enjoy the spirit of friendly competition.

COACHES LIABILITY & DUTIES – DISTRIBUTION OF MATERIALS

POLICY NO.: 11.13.5

JUNE 2005

It is the responsibility of the coach to distribute all materials provided by the Club to each player, including any practice balls, flyers, fundraising information, rules, schedules, etc.

RULES OF THE GAMES – HOUSE LEAGUE – HOME TEAM

POLICY NO.: 11.14

JUNE 2005

The home team shall be the first team named on the game schedule.

PROCEDURE:

The coach of the home team shall ensure that they have a game sheet completed with the names of only the players who are present for that scheduled game. The home team shall provide the game ball and alternate jerseys if both teams are the same colour.

PLAY OF GAME – Home Team vs. Visiting Team - HOUSE LEAGUE

POLICY NO.: 11.15

JUNE 2005

The home team is responsible for:

- Providing a satisfactory game ball.
- Providing the visiting team with a properly completed and signed approved game sheet ten (10) minutes prior to the scheduled game time.
- Providing the Convenor or the Director with the green copy of the completed game sheet within 48 hours.
- Notifying the Convenor or the Director of any postponed or abandoned games.
- Ensuring that the nets are available and properly fastened to the goal posts,
- Providing a suitable lines person if requested to do so.

The visiting team is responsible for:

- Providing the referee with a properly completed and signed approved game sheet prior to the scheduled game time or at the discretion of the referee.
- Providing a suitable lines person if requested to do so.

EQUAL PLAYING TIME – HOUSE LEAGUE

POLICY NO.: 11.16

NOVEMBER 2007

All players must be given equal playing time.

PROCEDURE:

During all games, to the extent that such is logistically possible, the coach will ensure that all the players will have equal time on the field. This shall apply to all games during the season, including Soccerfest, Cup Games and any House League Tournaments.

Teams are not required to play with an equal number of players as the opposing team. In the spirit of fair play, the Newmarket Soccer Club recommends even play in house league, wherever possible.

AUTHORITY - HOUSE LEAGUE

POLICY NO.: 11.17

JUNE 2005

The Club has the right to shorten the length of any game, in an attempt to ensure that all games are played.

The League may cancel any game which, in its sole opinion, deems it does not have a bearing on the final standings of any group.